



ACCCA
ANTHEM COUNTRY CLUB
COMMUNITY ASSOCIATION

Committee Report to the Board Lifestyle Enhancement Committee

Chair: Barbara Birdseye

November 2, 2017

Notices

Top violations:

- Parking on Street Overnight
- Trim Plants/Trees
- Prohibited Vehicle
- Trash/Recycle Can Visible
- Clear Landscape Debris

Recommendations

- No recommendations at this time.

Updates

- Committee members/volunteers are calling on new homeowners to welcome to our community and advise of Residential Guidelines and “Apply to Comply” for our HOA.
- The Committee is looking for two new volunteers.

Respectfully Submitted,

Barbara Birdseye, Chair, LEC



Committee Report to the Board Policy Committee

Chair: Andy Anderson

November 02, 2017

Summary of Appeals Reviewed by the Committee – Third Quarter 2017 (July-September)

- Ten appeals total
 - One approved with stipulations
 - Five approved with reduced fines imposed
 - One approved with fines waived
 - Three not approved

Recent Activities and Projects

- ACCCA Procurement Policy was changed to Procurement Guidelines at the request of the Board. Recommended changes from legal counsel were incorporated and the guidelines were forwarded to the Board for consideration.

Recommendations

The Policy Committee has no recommendations this quarter.

Respectfully Submitted,

Andy Anderson, Chair



Committee Report to the Board Gates, Property and Patrol Committee

Chair: Ted Finnell

November 02, 2017

I. Recent Activities and Projects

- Completed review of Stanley Consultants' recommendations concerning the Anthem Ridge-Congressional corridor and reported results and a recommended course of action to the Board to include:
 - Enhanced enforcement, with more of the weekly patrols slated for the area.
 - Enhanced speed signage, both lighted and unlighted.
- Evaluating culvert maintenance for the coming year. This would be the second half of the community's efforts which began in 2015.
- Continuing to work with the Board, staff and legal counsel to resolve asphalt remediation in the Candlewyck Community.
- Continuing to monitor results of certain items at each meeting to include:
 - Jamar date on selected traffic count and speeds in the community.
 - Results of speed enforcement efforts.
 - Instances, costs, and fines associated with gate repairs and damages.
- Completing fall road maintenance project during November. No projects or costs anticipated for CY2018.
- Reviewed and made recommendations to the staff and Board concerning the new security services contract with Trident Security.
- The committee recommended a fine of \$150 flat fee for each gate damage incident to cover service charges in addition to any gate arm replacement costs and fines.
- Because the committee is down to 6 current members and will lose an additional member after the December meeting, we are actively recruiting at least 2 new members.

II. Recommendations

- The committee recommends a flat fee of \$150 for each gate damage incident to cover service charges in addition to any gate arm replacement costs and fines.
- The committee recommends the approval of the new security services contract with Trident Security.

Respectfully Submitted,

Ted Finnell, Chair, Gates, Property and Patrol Committee



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Committee Report to the Board Finance Committee

Chair: Chuck Bowen

November 2, 2017

I. Recent Activities and Projects:

Since our last report, the Committee has completed the following:

- Reviewed the monthly financial statements through September, 2017.
- Reviewed ACCCA Operating Account.

Operating Fund: July 1 – September 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	\$1,676,041	\$1,683,450	\$ (7,409)
<u>Expense</u>	<u>\$1,529,579</u>	<u>\$1,689,921</u>	<u>\$ 160,341</u>
Surplus/(Deficit)	\$ 146,462	\$ (6,471)	\$ 152,932

Cash Operating Funds @ September 30, 2017: \$581,877

- Reviewed ACCCA Reserve Account funds.

Reserve Fund: July 1 – September 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Contributions	\$506,201	\$502,771	\$ 3,430
<u>Expense</u>	<u>\$767,705</u>	<u>\$872,160</u>	<u>\$ 104,455</u>
Surplus/(Deficit)	\$(261,504)	\$(369,389)	\$ 107,885

Reserve Investment Funds @ September 30, 2017: \$3,736,683

- Reviewed our Accounts Receivables and discussed action on delinquent accounts.

II. Recommendation:

- The Finance Committee recommends the Board approve the 2018 ACCCA Budget, as presented.

Respectfully Submitted,

Chuck Bowen, Chair, ACCCA Finance Committee



Committee Report to the Board Communication Committee

Mary Ann Bowen, Vice Chair

November 2, 2017

I. Review of Goals of 2017 from Communication Work Plan

- All ongoing goals of work plan continue without issue.

II. Completed Activities and Current Projects

- Prepared by Committee during this quarter for residents/homeowner communications:
 - Wrote an FAQ document concerning Road Study, Reserve Study and finance implications of those studies on finances. This document was mailed in its entirety to residents and is on the website.
 - Updated residents about dates and times of all Board of Director meetings in the quarter, sent emails following the meetings with updates and links to the minutes of those meetings.
 - eNews updates also contained information about road work, gates, holiday decorating, and view fence painting.
- Community documents:
 - We proofed Committee presentations/reports to the Board/minutes of all Committees.
 - We worked with staff to produce a Powerpoint presentation about the budget.
 - We continue to post documents and policies and update as needed.
 - We wrote articles for the Resource Guide.

III. Planned Activities and Projects

- Produce a mailing which informs residents about the 2018 budget.
- Write for the Resource Guide.
- Send emails with important ACCCA updates as needed for editing, form, clarity. We will begin with the Welcome Folder for new residents.
- We will continue to develop matters to drive traffic to the website and continue using links through emails to Resident Information.

V. Recommendations:

- None.

Respectfully Submitted,

Mary Ann Bowen, Vice Chair, Communication Committee